

# ACCOUNTS FOR THE YEAR ENDING 31st MARCH 2011

## RECEIPTS AND PAYMENTS

2009/2010		2010/2011
£	EXPENDITURE	£
1888.46	Salaries	1933.08
00.00	Training	55.00
410.00	Insurance	422.92
160.00	Audit Fees	160.00
600.00	Clubroom	600.00
966.50	Donations	966.50
429.75	Villager	429.75
121.00	Subs/affiliation	240.00
475.00	Green	750.00
165.00	Environment/maintenance	00.00
387.50	Speed Limit Reminder sign rental	00.00
203.74	Expenses	278.54
220.00	Community Plan	00.00
0.00	Meeting room hire	132.50
113.50	VAT	141.33
<b>6,140.45</b>	<b>Total expenditure</b>	<b>6,109.62</b>

NB: HALC changed it's invoicing dates from end previous year to beginning of year invoicing for, so no HALC subs shown for 2009/10

£	INCOME	£
4,600.00	Precept	5,200.00
1,100.00	Grant	1,100.00
290.00	Grass cutting grant	290.00
93.50	NGPA contribution	230.00
2000.00	Footpath grant	0.00
2.72	Bank Interest	3.29
142.99	VAT	113.50
<b>8,229.21</b>	<b>Total income</b>	<b>6,936.79</b>

Prepared by

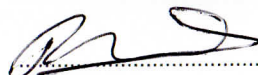


Susan Turner (Clerk) RFO

Date:

19<sup>th</sup> May 2011

Approved by



Roger Booth (Chairman)

Date:

19 May 2011

## SUPPORTING STATEMENT ATTACHED TO THE RECEIPTS AND PAYMENTS ACCOUNT

### ASSETS

The Parish Council did not purchase or dispose of any assets during the 2010/11 financial year.

At 31st March 2011, assets held by the Parish Council remain as at March 31st 2010.

Asset	Estimated replacement value
5 Bus shelters	£7,700
2 wood/concrete seats/bench	£1,000
2 Framed Map boards	£1,000
2 large metal notice boards	£1,400
2 small notice boards	£150
2 small steel filing cabinets	£200
1 Dell computer	£700
1 Projector & Screen	£500
<b>TOTAL</b>	<b>12,650</b>

### BORROWINGS

None

### LEASES

None

### DEBTS OUTSTANDING

None

### RECEIPTS OUTSTANDING

At the end of the 2009/10 financial year a VAT refund of £113.50 was outstanding

### TENANCIES

None

### SECTION 137 PAYMENTS

Section 137 of the Local Government Act 1972 enables Parish Councils to spend up £5.64 per elector (total £2,656.44) for the benefit of people in the area on activities or projects not specifically authorised by other powers. Section 137 donations made in the 2010/11 financial year were:

Odiham Cottage Hospital	Donation of £450.00
St Michael's Hospice	Donation of £450.00
Poppy Appeal	Donation of £16.50
Hook and Newnham Cricket Club	Donation of £50.00

### ADVERTISING AND PUBLICITY

None.

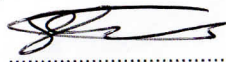
**BANK RECONCILIATION**

<b>AS AT 31st MARCH 2011</b> .....£	
cheque account.....1,294.78	
savings account .....6,627.78	
less cheques cleared on 6th April .....(1,143.44)	
	466 £322.18 clerk's salary x 2 months
	467 £175.98 clerk's expenses
	468 £600.00 Clubroom donation
	469 £ 45.28 chairman's expenses
less unrepresented cheques .....(50.00)	451 £ 50.00 Cricket club donation
plus undeposited receipts ..... 230.00	cheque from NGPA
<b>Total</b> ..... <b>6,959.12</b>	

**RECEIPTS AND PAYMENTS SUMMARY**

<b>2010/11</b> ..... £
Opening balance as at 1st April 2010 ..... <b>6,131.95</b>
Plus receipts in the year .....6,936.79
Less payments in the year .....(6,109.62)
Closing balance as at 31st March 2011 ..... <b>6,959.12</b>

For Newnham Parish Council  
Financial year ending 31st March 2010

Prepared by  Susan Turner (Clerk) RFO

date: 19<sup>th</sup> May 2011

Approved by  Roger Booth (Chairman)

date: 19 May 2011

**EXPLANATION OF SIGNIFICANT VARIATIONS**

(difference between current and previous year greater than 15% or £150)  
in Section 1, boxes 3, 4, 5, 6, 9 and 10

**DIFFERENCES IN 2009/10 AND 2010/11 ACCOUNTING STATEMENTS**

	2009/10	2010/11	Difference	% diff
1 Balance Brought Forward	4,044	6,132	2,088	51.53%
2 Annual Precept	4,600	5,200	600	13.04%
3 Total Other Receipts	3,629	1,736	<u>(1,893)</u>	109.04%
4 Staff Costs	1,888	1,933	45	2.38%
5 Loan Interest/capital repayments	0.	0.	0	0.00%
6 Total Other payments (excl salaries)	4,252	4,176	(85)	2.03%
7 Balance carried forward	6,132*	6,959	827	13.48%
8 Total cash and short term investments	6,132	6,959	827	13.48%
9 Total fixed assets and long term assets	12,650	12,650	0	0.00%
10 Total borrowings	0	0	0	0.00%
11 Trust funds	N/A	N/A	N/A.	N/A

**Box 3 Total Other Receipts** – Variation: decrease of (£1,893) due to the following items

Grant in 2009/10 from County Cllr's devolved budget – none in 2010/11	(£2,000)
Increased contribution from Newnham Green Protection Association *	£137
Lower VAT refund	(£29)
Increased bank interest	£1
<b>Total</b>	<b><u>£1,893</u></b>

The grant is ring fenced for a footway in Newnham Road, not yet used as project carried over to 2011/12. If the project does not go ahead the grant must be returned.

The contribution from Newnham Green Protection Association (NGPA) towards Green maintenance was significantly higher in 2010/11 compared to 2009/10 as total maintenance costs were higher; additional ditching was carried out in 2010/11.

\* NB The balance carried forward from 2009/10 was wrongly shown in the 2009/10 return as £6,133 instead of £6,132 as an unrepresented cheque from NGPA was listed as £93.50 instead of £92.50

## Newnham Parish Council Accounts 2010/11

## Expenditure

				running total	
18th May	436c	£180.00	VAT 00.00	Total	£180.00
18th May	437c	£422.92	VAT 00.00	Total	£422.92
18th May	438c	£322.18	VAT 00.00	Total	£322.18
27th May	439c	£430.00	VAT 75.25	Total	£505.25
27th May	440c	£25.00	VAT 00.00	Total	£25.00
13th July	441c	£24.51	VAT 00.62	Total	£25.13
13th July	442c	£294.75	VAT 00.00	Total	£294.75
13th July	443c	£322.18	VAT 00.00	Total	£322.18
13th July	444c	£40.00	VAT 00.00	Total	£40.00
16th Sept	445c	£120.00	VAT 21.00	Total	£141.00
16th Sept	446c	£80.00	VAT 00.00	Total	£80.00
16th Sept	447c	£60.00	VAT 00.00	Total	£60.00
16th Sept	448c	£23.24	VAT 00.00	Total	£23.24
16th Sept	449c	£322.18	VAT 00.00	Total	£322.18
16th Sept	450c	£16.50	VAT 00.00	Total	£16.50
16th Sept	451	£50.00	VAT 00.00	Total	£50.00
16th Sept	452c	£450.00	VAT 00.00	Total	£450.00
16th Sept	453c	£450.00	VAT 00.00	Total	£450.00
16th Nov	455c	£25.00	VAT 00.00	Total	£25.00
16th Nov	456c	£135.00	VAT 00.00	Total	£135.00
16th Nov	457c	£30.00	VAT 00.00	Total	£30.00
16th Nov	458c	£322.18	VAT 00.00	Total	£322.18
16th Nov	459c	£27.74	VAT 00.00	Total	£27.74
30th Nov	460c	£16.00	VAT 00.00	Total	£16.00
11th Jan	461c	£322.18	VAT 00.00	Total	£322.18
31st Jan	d/d	£35.00	VAT 00.00	Total	£35.00
15th Feb	462c	£30.00	VAT 00.00	Total	£30.00
15th Feb	463c	£92.50	VAT 00.00	Total	£92.50
15h Feb	464c	£24.00	VAT 00.00	Total	£24.00
15th Feb	465c	£150.00	VAT 26.25	Total	£176.25
16th Sept	454			CANCELLED	
15th Mar	466c	£322.18	VAT 00.00	Total	£322.18
15th Mar	467c	£165.32	VAT 10.66	Total	£175.98
15th Mar	468c	£600.00	VAT 00.00	Total	£600.00
15th Mar	469c	£37.73	VAT 07.55	Total	£45.28
Total VAT			£141.33	Total	£141.43

## Income

			running total	
26th April	£3,700.00	B&D (Grant £1,100, 6 months' Precept £2,600)		£3,700.00
16th Sept	£2,890.00	B&D (6 months' Precept £2,600, grass cutting grant £290)		£6,590.00
24th Dec	£113.50	VAT refund 2009/10		£6,703.50
2010/11	£3.29	Interest		£6,706.79
Outstanding income		NGPA £230		<u>£6,936.79</u>

Interest payments – April 21p, May 27p, June 30p, July 28p,  
 Aug 28p, Sept 26p, Oct 30p, Nov 28p Dec 29p  
 Jan 30p, Feb 28p, Mar 24p

running total

Expenditure by category 2010/11  
at 31st March 2011

			running total	
Insurance	422.92		422.92	
Audit Fees	160.00		582.92	
Donations 137	966.50		1,549.42	
Villager	429.75		1,979.17	
Green	750.00		2,729.17	
Subs/affiliation	240.00		2,969.17	
Salaries	1933.08		4,902.25	
Training	£55.00		4,957.25	
Meeting room	£132.50		5,089.75	
Clubroom	£600.00		5,689.75	
Expenses	£278.54		5,968.29	
VAT	£141.33		<u>£6,109.62</u>	

## 31ST MARCH 2011

## RECEIPTS AND PAYMENTS SUMMARY

Balance brought forward at 1st April 2010	£6,131.95
- Expenditure at 31st March	£6,109.62
+ Income at 31st March	£6,706.79
+NGPA outstanding contribution	£230.00
Total	<u>£6,959.12</u>

## BANK RECONCILIATION

savings account at 31st March	£6627.78
cheque account at 31st March	£1294.78
- cheques cleared on 6th April	
466 £322.18 clerk's salary x 2 months	
467 £175.98 clerk's expenses	
468 £600.00 Clubroom donation	
469 £ 45.28 chairman's expenses	£1,143.44
- cheque not presented, no 451	£50.00
+NGPA contribution held over to 2011/12	£230.00
Total	<u>£6,959.12</u>

Plus funds held by CountryWatch £1,050.00

# YEAR-ON-YEAR COMPARISON / LATEST ESTIMATE 2010/11 / BUDGET 2011/12

	ACTUAL	ACTUAL	ACTUAL	BUDGET	LATEST EST	BUDGET	
	2007/2008 EXPENDITURE	2008/2009 EXPENDITURE	2009/2010 EXPENDITURE		2010/2011 EXPENDITURE	2011/2012 EXPENDITURE	
Salaries	1819.72	1,864.38	1888.46		1,933.08	1,991.00	Salaries
Training	40.50	56.00	00.00		55.00	150.00	Training
Insurance	379.10	399.05	410.00		422.92	435.00	Insurance
Audit Fees	160.00	200.00	160.00		160.00	165.00	Audit Fees
Clubroom	600.00	600.00	600.00		600.00	600.00	Clubroom
Donations	516.50	966.50	966.50		966.50	966.50	Donations
Villager	429.75	429.75	429.75		429.75	450.00	Villager
Subs/affiliation	277.00	293.00	121.00		240.00	265.00	Subs/affiliation
Green	180.00	870.00	475.00		750.00	860.00	Green
Maintenance	352.00	21.00	165.00		00.00	338.00	Maintenance
IT	1,213.28	0.00	0.00		0.00	0.00	IT
Expenses	162.23	159.42	203.74		278.54	250.00	Expenses
SLR/	0.00	0.00	387.50		0.00	360.00	Footway
CW/SOLVE	0.00	0.00	0.00		0.00	470.00	CW, SOLVE
Commun Plan	0.00	0.00	220.00		00.00	150.00	Community Plan
VAT	272.69	142.99	113.50		141.33	210.00	VAT
Footway grant					0.00	12,000.00	Footway grant
Meeting room					132.50.00	128.00	Meeting room hire
<b>Total expend</b>	<b>6,402.77</b>	<b>6002.09</b>	<b>6140.45</b>		<b>6,109.62</b>	<b>£9,788.50</b>	<b>Total expend</b>
	<b>INCOME</b>	<b>INCOME</b>	<b>INCOME</b>		<b>INCOME</b>	<b>INCOME</b>	
Precept	4,400.00	4,600.00	4,600.00		5,200.00	5,200.00	Precept
Grant	1,050.00	1,070.00	1,100.00		1,100.00	1,100.00	Grant
Grass cutting	145.00	290.00	290.00		290.00	290.00	Grass cutting
NGPA Contrib	17.50	290.00	92.50		230.00	285.00	NGPA Contrib
Grants	1,200.00	0.00	2,000.00		0.00	0.00	Grants
Bank Interest	120.21	79.94	2.72		3.29	0.00	Bank Interest
VAT	258.65	272.69	142.99		113.50	133.78	VAT
Refund	0.00	60.00	0.00		0.00	0.00	Refund
<b>Total income</b>	<b>7,191.36</b>	<b>6,662.63</b>	<b>8,228.21</b>		<b>6,936.79</b>	<b>7,008.78</b>	<b>Total income</b>
<b>2006/2007</b> <b>(-505.37)</b>	788.59	660.54	2087.76		827.17	(2,779.72)	surplus/deficit
Reserves	Reserves	Reserves	Reserves		Reserves	Reserves	
£2,595.06	£3,383.65	£4,044.19	£6,131.95		£6,959.12	£4,179.40	

## 2010/11 Significant deviations from budget:

- Footpath expenditure of £2,000 (grant) deferred.
- £420 hire of SLR considered not cost effective. £360 of these funds allocated to footpath legal costs, also deferred.
- Green maintenance costs £70 below budget as only two cuts. Ditching not required around the Green, but Tylney Lane pond cleared.
- Training and Community Plan both £150 below budget.
- Subscriptions below budget as Society of Local Council Clerks membership cancelled.  
(HALC changed invoicing date from end previous to start current financial year, therefore no HALC subs payment in 2009/10)
- No maintenance invoiced this year. £138 for grit bin screening held over to 2011/12
- Unbudgeted expenditure for meeting room hire.